

INSTRUCTIONS:

1. Print out entire Year End Audit Report including Narrative and Certification Sheet.
2. Obtain related signature below. **This certification must be signed by all requested in order for the report to be considered complete and counted as in.**
3. Submit approved report to World Headquarters along with June monthly treasurer report
 Ay one of the following methods is acceptable:
 - * Scan and email to kvangunst@toastmasters.org
 - * Fax to 949-858-1207
 - * Mail to:
 Toastmasters International
 Attn: Volunteer Support Services
 P.O. Box 9052
 Mission Viejo, CA 92690
4. Due at WHQ by August 31, 2008

NOTE: Electronic signatures are not acceptable

VI. CERTIFICATION

District:

1. We, the undersigned members of the Audit Committee, have examined the records of District _____ for the twelve months from July 1, 2007 to June 30, 2008 and believe that this report properly reflects the operation for that period.

Dated this _____ day of _____, _____

Chairman

Member

Member

NOTE: Audit Committee members cannot be members of the District Executive Committee (e.g., District Governor, Lt. Governors, Immediate Past District Governor, Secretary, Treasurer, Public Relations Officer, Division Governors, Area Governors.)

2. We, the undersigned, certify that all District financial records have been made available to the Audit Committee for inspection and that any unpaid bills or other outstanding obligations for the twelve months ending June 30, 2008 have been reported to the Audit Committee for inclusion in Section III of this Audit. We further certify that there are no other outstanding District obligations incurred for the period July 1, 2007 to June 30, 2008

Dated this _____ day of _____, _____

District Governor (for the year audited)

District Treasurer (for the year audited)

